



User Manual

MB-Secure Licensing Portal 3.0



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3.0.x

Subject to change
without notice

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We would like to point out that, despite extensive testing, because of the large number of PC/hardware manufacturers and the resulting variety of possible hardware configurations, we are unable to guarantee that the software will operate without error on every system.

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Contents

1.	General Description	4
1.2	Order processes	5
1.2.1	Pre-configured panels	5
1.2.2	Basisplatine / Basislizenz	5
1.2.3	Licenses and license extensions	6
2.	Start of the Licensing Portal	7
2.1	Accessing the Licensing Portal	7
2.2	First login	7
2.2.1	Request user account	7
2.3	Login with existing user account	8
3.	The user interface	9
3.1	General description	9
3.1.1	The selection area User menu	9
3.1.2	The selection area Tutorial	10
3.2	Submenu → Configure Board	10
3.2.1	Input of Key code for extension	12
3.3	Submenu → Boards configured by user	14
3.3.1	Editing data fields	14
3.3.2	View details of the board	15
3.4	Submenu → Boards configured by company	15
3.5	Submenu → Go To Board	16
3.6	Submenu → Remedy Case	17
3.7	Submenu → Customer Key Codes	19
3.7.1	Create shopping cart	19
3.7.2	Using the Shopping cart	20
4.	The Administrator user interface	21
4.1	Login with existing user account only	21
4.2	General Description	22
4.2.1	The selection area User menu	22
4.2.2	The selection area Administrator menu - Submenus	22
4.2.3	The selection area Stock movements history	23
4.2.4	The selection area Tutorial	23
4.3	Selection area Administrator menu	23
4.3.1	Submenu → Companies	23
4.3.2	View company details / Edit company	25
4.3.3	Submenu → User	26
4.3.4	View details of user / Edit user / Create user	27
4.3.5	Submenu → Change PIN	29
4.4	Selection area Stock movements history	29
4.4.1	Submenu → Key Codes (User)	29
4.4.2	Submenu → Key Codes (Company)	29
4.4.3	Submenu → Remedy Cases (History)	30
4.4.5	Submenu → Responsibility Transfer OUT	30
4.4.6	Submenu → Stock Inward Hardware	30
4.4.7	Submenu → Stock Inward HW Serialno.	30
4.4.8	Submenu → Stock Inward Software	30
4.4.9	Submenu → Consumption	30

1. General Description

The modular security control panel system MB-Secure / MB-Secure PRO allows a wide range of configuration, integration and expansion options. By compiling functionalities via licenses, the central system can be expanded with individual extensions and options. Via the **"Licensing Portal"** the license keys can be managed and generated to activate the desired functionalities.



There are three options for purchasing the panels:

1. Pre-configured panels

Complete control panel with a basic license ready for installation by means of pre-installed license key.

2. Self-configured control panels

Base panel PCB board and license key as separate file, which can be purchased via the **"Licensing Portal"** as a basic license and/or as additional licenses and can be imported by the installer via the programming software of the control panel (e.g. IQPanelControl).

3. Individuelle Optionen erweitern

The control panel is extended with exactly those options that are required for the object-specific use. This can also be done later, after installation and commissioning. For this purpose, the license key is imported as a separate file,

which is generated via the **"Licensing Portal"**, by the installer via the programming software of the control panel (e.g. IQPanelControl).

1.1 Options available with the "Licensing Portal"

- Convenient creation and management of licenses.
- Direct and flexible reconfiguration and extension of an MB-Secure alarm control panel by an installer.
- Management of existing stocks of licenses.
- Permanent logging of user actions when generating the license files.
- Transparent tracking of stock movements and the status of boards and their configurations.
- Handling of emergencies in the event of an alarm control panel failure.

1.2 Order processes

*How is the ordering process for a panel?
How do I get the licenses?*

The following is an overview of the possible order processes.

1.2.1 Pre-configured panels



The installer of the system receives a fully configured control panel ready for installation.

The installer of the system

1.2.2 Basisplatine / Basislizenz



The installer of the system receives a base board pcb and the licenses delivered. Ordered licenses are transferred to the licensing portal for further use or also sent by email. This enables the storage of a base board, the configuration of which can be set up according to the customer's wishes by means of suitable license(s), if required.

1.2.3 Licenses and license extensions



The installer receives the licenses and license extensions delivered. The ordered licenses and license extensions are transferred for him for further use in the licensing portal or also additionally sent by email.

2. Start of the Licensing Portal

2.1 Accessing the Licensing Portal

**How to access the Licensing Portal?
How do I get my access data?**

To access the “**MB-Secure Licensing Portal**”, the first connection to the server must be established via the web address “**mb-secure.honeywell.com**”.

Use an up-to-date web browser to access the Licensing Portal.

2.2 First login

What to consider when logging in for the first time?

After starting the Licensing Portal, the selection of a country flag allows the language of your choice. Then you need to register by requesting a user account.

Select: → **Request Account.**

2.2.1 Request user account

**What data is required for registration?
Do I need a Honeywell customer number?**

Enter the required data.

Required inputs:

- E-mail (identifier for the user account)
- Salutation
- User language (automatic language selection when logging in)
- First Name
- Surname
- Username
- Phone (optional)

With a company:

- Customer number
- Customer data
- File click to upload

Here you have the possibility to legitimize the company data or the reason for registration, e.g. upload business stationery, explanation of the reason for registration for non-customers.

Select: → **Request account.**

You will receive a password sent to your email address upon positive verification by Honeywell. This can take up to 24 hours. With this and your e-mail (identifier for the user account) you can log in.

2.3 Login with existing user account

I already have a user account, how do I log in?

What if I have forgotten my password?

After starting the Licensing Portal, you can log in with the user account (your e-mail address) and your password. The selection of the language is done automatically with the stored user language of the user account.

User account (Email):

The name of an authorized and established user account.

Password:

The password associated with the user account.

Select: → **Login.**

In case the password has been forgotten, select: → **Forgot Password.**

If you confirm the following prompt, your old password will be reset and an automatically generated new password will be sent to your e-mail address. With this password you can log in again.

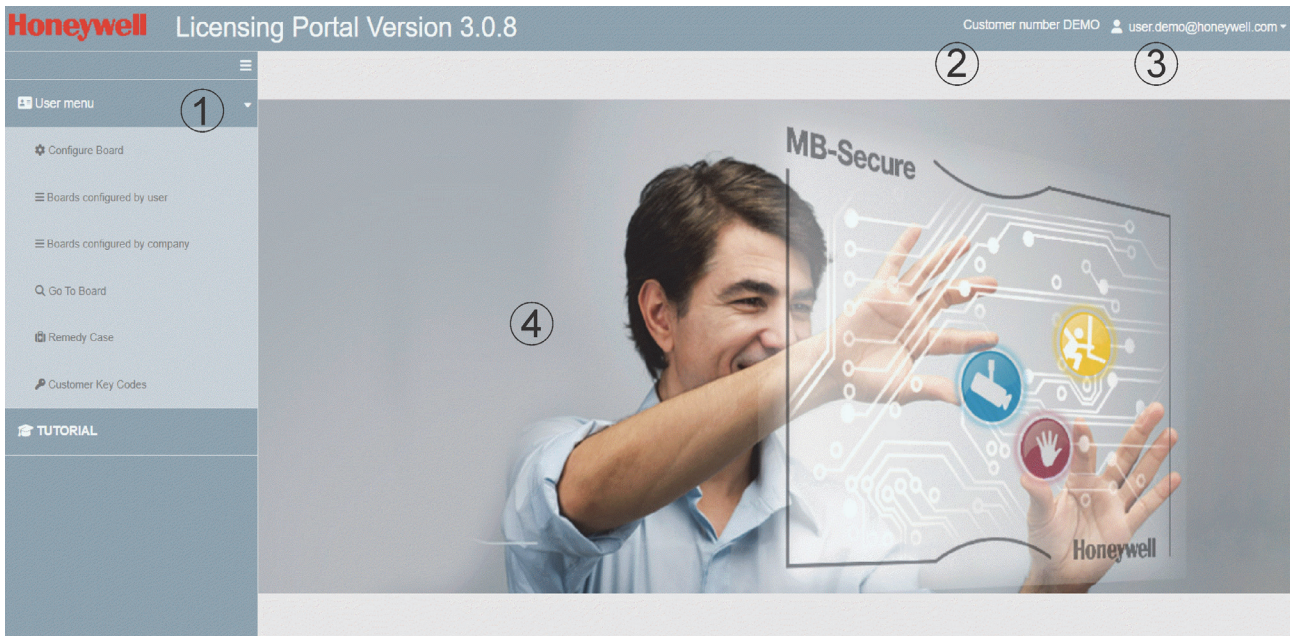
3. The user interface

3.1 General description

Where do I find which menu?

How do I log out again?

After successful login, the user interface of the main menu is displayed.



- ① Navigation and selection area for the menus.
- ② Display of customer number.
- ③ Logged in user/user account
▼ Button opens the user menu for → **Logout** from the user interface.
- ④ Workspace for data entry.

☰ Button for hiding and showing the navigation and selection area.

3.1.1 The selection area User menu

Configure Board	Perform configuration for new panel PCB boards and license extensions for existing boards.
Boards configured by user	Listing of all panel PCB boards that the logged in user (with his account login) has edited.
Boards configured by company	List of all panel PCB boards edited by the company or workgroup to which the logged-in user belongs.
Go to board	Search for a panel PCB board.
Remedy case	In case of defect or failure of a panel PCB, its existing licenses and functionalities can be transferred to an existing new panel PCB board. Note: Remedy case only for customers who have a business relationship with Honeywell!
Customer Key Codes	Overview and management of all customer licenses.

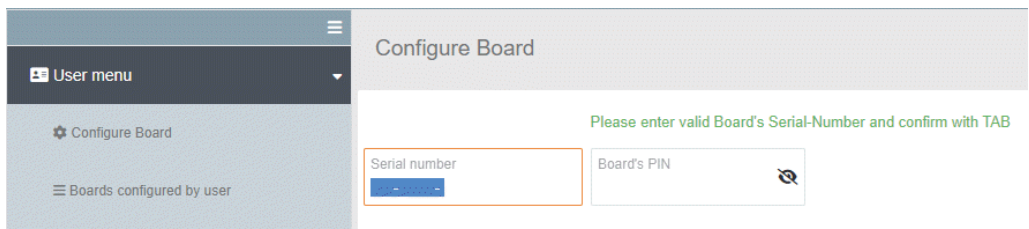
3.1.2 The selection area Tutorial

After clicking on it, the help description for the Licensing Portal is opened.

3.2 Submenu → Configure Board

**What do I need to create a license file?
Can I change the PIN of the board (panel PCB)?**

This submenu can be used to configure the licenses for a new base board. Likewise, this submenu is used to configure license extensions for existing boards..



Serial number

Enter the serial number of the board.

The serial number is the unique and unmistakable identification of the board..

Board's PIN

The PIN of the board (panel PCB) is the authorization code for access and configuration of this board. This PIN is only used here in the Licensing Portal. Only the combination of serial number and PIN allows the configuration of the boards. During initial configuration, the PIN is usually the same as the customer number of the customer who purchased the board. The PIN can be changed during configuration.

This PIN is not required for the later system programming with the object specific data by means of the suitable configuration software (e.g. IQ PanelControl).

If the serial number and PIN are valid, the info window for this panel PCB opens.

Configure Board 00302-99999940-2 ← Back

Cancel/New Please change address or configuration

Serial number 00302-99999940-2	Change PIN	Customer public record Public information for DEMO 00302-99999940-2	
SW Article 059550	HW Article 013860	Base HW Article 013810	
eMail			

Customer data

Customer internal record 1

Customer internal record 2

End Customer Name

End Customer Address-1

End Customer Address-2

End Customer Location

Installer data

Installer name
DEMO Company

Installer address info 1
Johannes-Mauthe Str. 14

Installer address info 2
Albstadt

Installer phone
+49 7431 801 0

Installer fax

Installer eMail
demo0.please@change.com

Key code for extension

- - -

Key code	SW Article	Article-Name
No Rows To Show		

Feature	Amount	Amount new	Max. value
Detector-Groups	512	512	4096
Partitions	64	64	512
Macros	250	250	2000
Users	512	512	10240
Room Time Zones	64	64	512
Doors	64	64	512

Cancel/New

The → **Cancel/New** button closes the dialog and allows a new entry.

Customer data

Overview of the company data and end customer data of the board. These input fields are for information only and can be edited in the submenu → **Boards configured ...** if desired.

Installer data

Overview of the installer data of the board. These input fields are for information only and cannot be changed.

Change/PIN

The → **Change PIN** button opens the dialog for changing the PIN of the board (panel PCB).

Info window Features

On the right side of the screen output, the overview of all features, as well as the possible maximum values of the board are displayed in a table:

- Detector-Groups
- Partitions
- Macros
- Users
- Room Time Zones
- Doors

Feature	Amount	Amount new	Max. value
Detector-Groups	512	512	4096
Partitions	64	64	512
Macros	250	250	2000
Users	512	512	10240
Room Time Zones	64	64	512
Doors	64	64	512

3.2.1 Input of Key code for extension

The Key code is the UID of the license that was sent to you by e-mail or of the license certificate you have (the UID is on the back side). If you have a customer number, you can alternatively use the → **Customer Key codes**, to overview and manage all your customer licenses.

Proceed as follows:

- Enter the UID for the license in the field: → **Key code for extension**.
- Confirm each entry with the **<TAB>** key.
- If further extensions are desired for the board, this is done by pressing the → **+ Add Extension** button.
- Alternatively, UIDs that are in a shopping cart can be added (see Chapter 3.7).
- Enter the e-mail address to which the license file should be sent in the → **E-mail** field.

Configure Board 00302-99999940-2
← Back

Cancel/New

Please change address or configuration

Serial number
00302-99999940-2

Change PIN

SW Article
059550

HW Article
013860

Base HW Article
013810

eMail
user.demo@homeywell.com

Customer public record
Public information for DEMO 00302-99999940-2

Customer internal record 1

Customer internal record 2

End Customer Name

End Customer Address-1

End Customer Address-2

End Customer Location

Installer name
DEMO Company

Installer address info 1
Johannes-Mauthe Str. 14

Installer address info 2
Albstadt

Installer phone
+49 7431 801 0

Installer fax

Installer eMail
demo0.please@change.com

Key code for extension
DEMO-0005-9610-0020

059610

8 Detector Groups

+ Add Extension

Key code	SW Article	Article-Name
No Rows To Show		

Feature	Amount	Amount new	Max. value
Detector-Groups	512	512	4096
Partitions	64	64	512
Macros	250	250	2000
Users	512	512	10240
Room Time Zones	64	64	512
Doors	64	64	512

After the UID has been checked, the updated feature, which is available after the new license file has been generated, is displayed in the Features info window under the column → **Amount new**.

Configure Board 00302-99999940-2 ← Back

Cancel/New
Please change address or configuration
Check and Complete

Serial number
00302-99999940-2

Change PIN

SW Article
059550

HW Article
013860

Base HW Article
013810

eMail
user.demo@homeywell.com

Customer public record
Public information for DEMO 00302-99999940-2

Key code for extension

Key code	SW Article	Article-Name
DEMO-0005-...	059610	8 Detector Groups

Feature	Amount	Amount new	Max. value
Detector-Groups	512	520	4096
Partitions	64	64	512
Macros	250	250	2000
Users	512	512	10240
Room Time Zones	64	64	512
Doors	64	64	512

Customer data

Customer internal record 1

Customer internal record 2

End Customer Name

End Customer Address-1

End Customer Address-2

End Customer Location

Installer data

Installer name
DEMO Company

Installer address info 1
Johannes-Mauthe Str. 14

Installer address info 2
Albstadt

Installer phone
+49 7431 801 0

Installer fax

Installer eMail
demo0.please@change.com

Select: → **Check and Complete**, to continue and create the license file.

Attention

Finalising the activity you will irrevocably consume following materials:
059610 8 Detector Groups DEMO-0005-9610-0020

Do you want to continue?

Attention

Do you want to create the license file for
Serial number 00302-99999940-2
with the following configuration:
520 Detector-Groups
64 Partitions
250 Macros
512 Users
64 Room Time Zones
64 Doors

Confirm 2 times the creation of the new license file.

This process **cannot be reset**, the key code of the license extension is irrevocably consumed.

Configure Board 00302-99999940-2

Cancel/New
Please change address or configuration

Serial number
00302-99999940-2

Change PIN

SW Article
059550

HW Article
013860

Base HW Article
013810

eMail
user.demo@homeywell.com

Customer public record
Public information for DEMO 00302-99999940-2

Key code for extension

Download License file

eMail License file

Select the button → **Download License file** to download the license file directly.

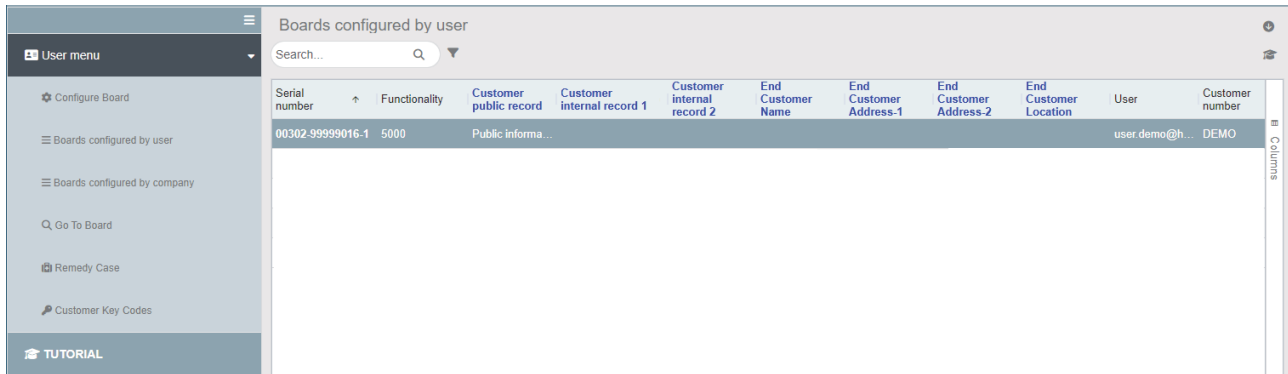
Select the button → **eMail License file** to send the license file by e-mail to the address specified in the Email address field.

3.3 Submenu → Boards configured by user

Where can I see which boards I have edited?

Can I store notes and information about the boards or download a license again?

In this submenu, all boards that the user has edited are listed in a table view. By clicking on a column description at the top of the table title bar, the list will be sorted alphanumerically accordingly.



To reduce the table view to the desired fields or to display all possible fields, select the vertical button → **Columns**. Select the desired column entries in the list box that appears.

Color codes additionally indicate the current board (panel PCB) status:

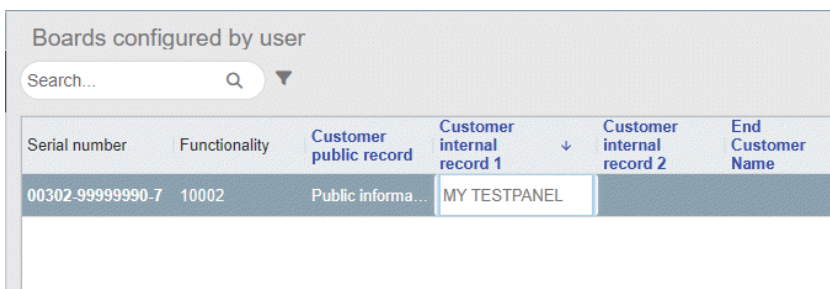
- Black programmed board (panel PCB)
- Green new board for free use
- Red board in emergency mode (see Chapter 3.6)

3.3.1 Editing data fields

If you want to view detailed information on the selected panel PCB board or edit entries, click on the desired entry in the table.

Then select the field entry to be changed within the table row by clicking once. Allowed fields which can be changed are shown in blue.

Enter the data. Click once next to the table, the entry will be newly created and saved or changed.



Data field → Customer public record

Note that the information entered here in this data field can already be viewed in the simple search for serial numbers by panel PCBs. Therefore, do not enter any detailed information or internal data here.

3.3.2 View details of the board

If you want to view detailed information about the selected board or edit entries, double-click on the desired entry in the table.

The → **Current configuration** as well as the → **Past configuration(s)** are then displayed.

This display is used to document the history and also to display the current status and the current performance features of the board.

You can download the current license file for the board (again) with or have the license file sent to you by e-mail.

Serial number 00302-99999940-2 ← Back Apply

Current configuration
Past configuration(s)

In Remedy Case

Board-Status 0 = configured	Change counter 1	LP-Tag D
Functionality 5000	Base HW Article-No. 013810	
SW Article 059550	HW Article 013860	
Article family MB-Secure	End Customer Name	
Customer public record Public information for DEMO 00302-99999940-2	End Customer Address-1	
Customer internal record 1	End Customer Address-2	
Customer internal record 2	End Customer Location	
Download License file	eMail License file	

Feature name	Quantity
Detector-Groups	520
Partitions	64
Macros	250
Users	512
Room Time Zones	64
Doors	64

Last activity by User user.demo@honeywell.com	Last Activity Extension
Last activity by Company DEMO Company	Last activity on 13/06/2023 07:53
Email Address for License Key user.demo@homeywell.com	License Key on 13/06/2023 07:56
PIN changed by	PIN changed on
Created by demo0.please@change.com	Created on 28/05/2023 19:30
Customer name DEMO Company	Sold-to DEMO
Customer name DEMO Company	Ship-to DEMO

If an entry is to be edited, click on the desired entry in the view. Only the fields as shown in blue in the previous list view can be changed. Enter the data.

Select the button → **Apply** to save the detailed information.

3.4 Submenu → Boards configured by company

In this submenu all panel PCB boards are listed in a table view, which have been edited by the users belonging to a company or workgroup. The selection, view and editing of the panel PCB board is done in the same way as described in Chapter 3.3.

3.5 Submenu → Go To Board

How do I quickly find a board (panel PCB) in the license portal?

What information can I find about the board (panel PCB) and how can I view it?

This submenu allows you to quickly search for a board for which the logged-in user has the appropriate authorization.

Serial number

Enter the serial number of the board.

The serial number is the unique and unmistakable identification of the board.

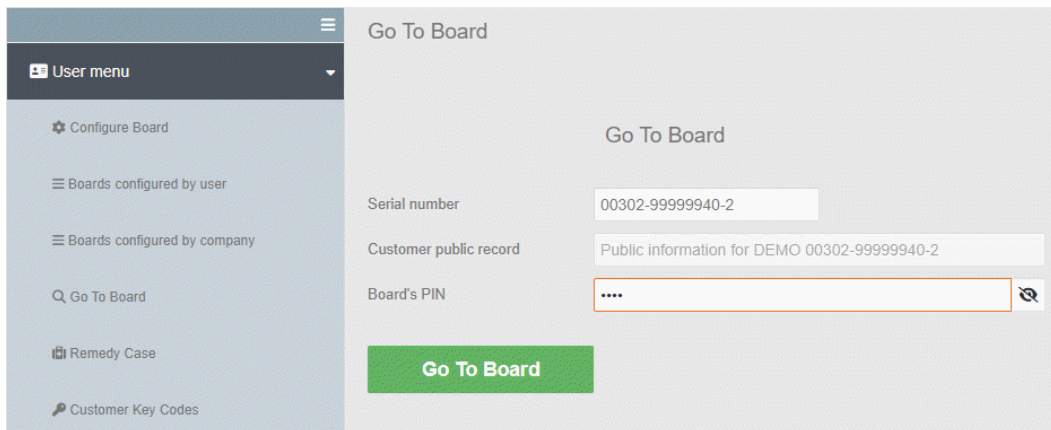
Customer public record

The information displayed here was entered in the corresponding data field (see Chapter 3.3.1). It is already output when the serial number is entered.

Board's PIN

The PIN of the board is the authorization code for access and configuration of this board. Only the combination of serial number and PIN allows the configuration and thus also the authorization to view the information of the board.

If the serial number and PIN are valid, the **→ Go To Board** button appears.



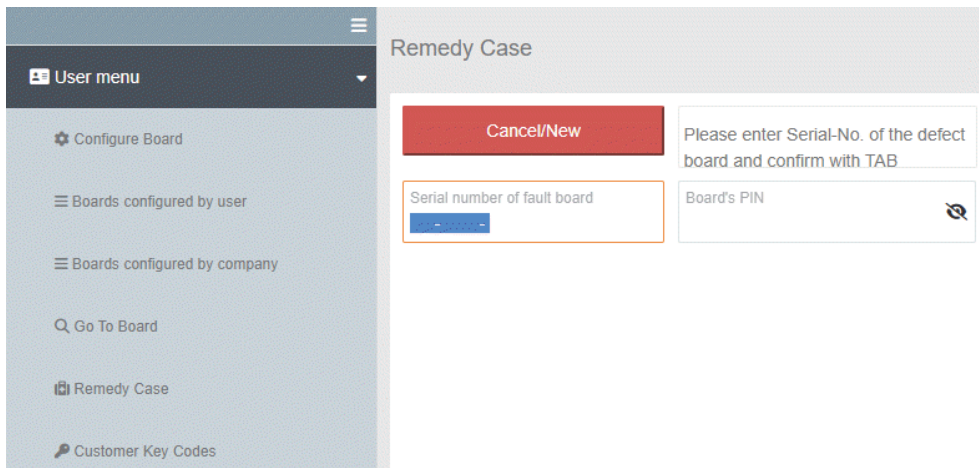
The screenshot shows a web interface for the 'Go To Board' function. On the left is a sidebar menu with options: 'Configure Board', 'Boards configured by user', 'Boards configured by company', 'Go To Board' (highlighted with a magnifying glass icon), 'Remedy Case', and 'Customer Key Codes'. The main content area is titled 'Go To Board' and contains three input fields: 'Serial number' with the value '00302-99999940-2', 'Customer public record' with the value 'Public information for DEMO 00302-99999940-2', and 'Board's PIN' with four dots and a toggle icon. A green 'Go To Board' button is positioned below the input fields.

To view detailed information and edit the board, select: **→ Go To Board**.

3.6 Submenu → Remedy Case

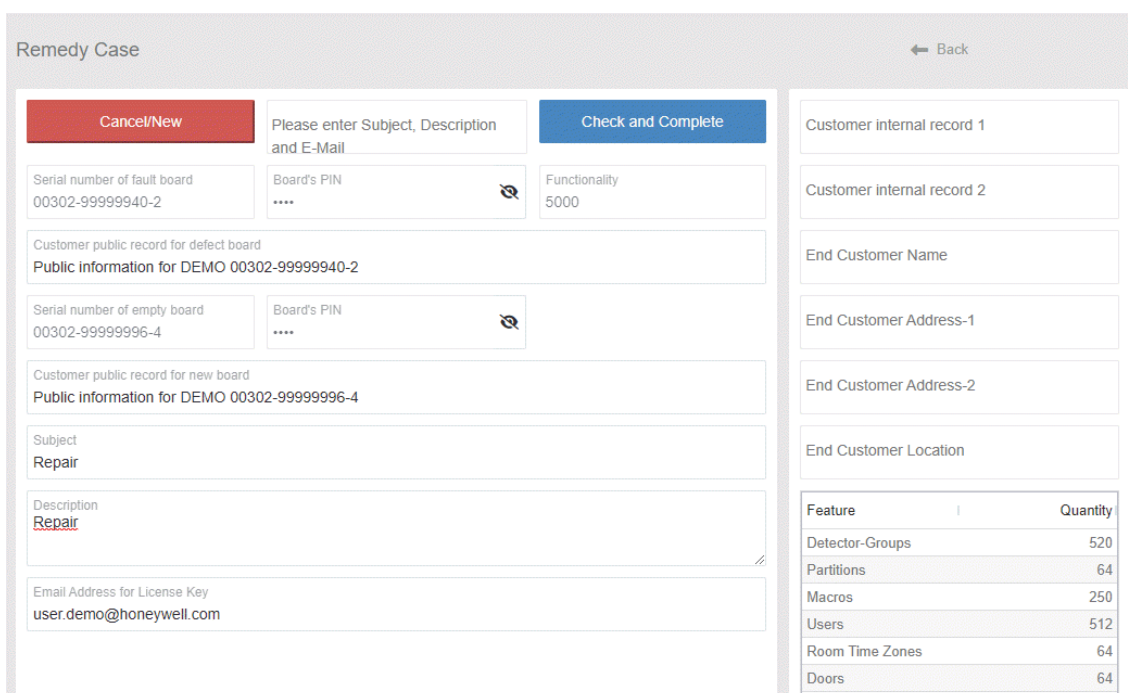
***I have a defect panel PCB, how do I get an identical license for a new board?
What do I need to create a panel PCB with the identical features?***

Here is the possibility in case of failure or defect of a panel PCB and the associated licenses against a new, to create the necessary license programming. Afterwards this license file can be imported into an existing new panel PCB. For emergency programming, the serial number and PIN of the defect panel PCB must be known.



To create a new license file in case of emergency (Remedy Case) proceed as follows:

- Enter the serial number of the **defect** panel PCB in the field: → **Serial number of fault board**.
- Confirm each entry with the **<TAB>** key.
- The public company info of the **defect** panel PCB is displayed.
- Enter the PIN of the **defect** panel PCB in the → **Board's PIN** field.
- Enter the serial number of the **new** panel PCB in the field: → **Serial number of empty board**.
- The public company info of the **new** panel PCB is displayed.
- Enter the PIN of the **new** panel PCB in the → **Board's PIN** field.
- The features for generating the license file for the new panel PCB appear in the **Features info window**.
- Mandatory field** Subject: Enter the reason for the emergency in the → **Subject** field.
- Mandatory field** Description: Enter further details for the emergency in the → **Description** field.
- Mandatory field** → **Email Address for License key**: In this field, enter the e-mail address to which the license file should be sent.



Select: → **Check and Complete**, to continue and create the license file.

Attention

Do you want to proceed and move the configuration from board with serial number 00302-99999940-2 to board with serial number 00302-99999996-4?

This will create a new license file

Confirm the creation of the new license file.

Remedy Case

<input type="button" value="Cancel/New"/>			Please enter Subject, Description and E-Mail		
Serial number of fault board 00302-99999940-2	Board's PIN ****	<input type="button" value="X"/>	Functionality 5000		
Customer public record for defect board Public information for DEMO 00302-99999940-2					
Serial number of empty board 00302-99999996-4	Board's PIN ****	<input type="button" value="X"/>			
Customer public record for new board Public information for DEMO 00302-99999996-4					
Subject Repair					
Description Repair					
Email Address for License Key user.demo@honeywell.com					
<input type="button" value="Download License file"/>			<input type="button" value="eMail License file"/>		

Select the button → **Download License file** to download the license file directly.

Select the button → **eMail License file** to send the license file by e-mail to the address specified in the Email address field.

Note: Remedy case only for customers who have a business relationship with Honeywell!

The transfer of a license configuration from a defect panel PCB can only be executed on an already available panel PCB. The defect panel PCB receives the note **In Remedy Case**, this can be seen in the current status, as explained in Chap. 3.3.2.

At the same time a return process with a corresponding return order is started. This means that the defect panel PCB is set to the status "Return" and must be returned to the appropriate Honeywell repair department within a period of 4 weeks in accordance with the terms and conditions of delivery. Otherwise, the licenses will be charged accordingly.

3.7 Submenu → Customer Key Codes

Where can I see which licenses I have used and which licenses I still have available?

Can I add comments to the licenses?

Can I print out license certificates?

Is it possible to create a shopping cart with multiple licenses?

This submenu provides an overview of all remaining (unused) licenses (Key Codes), as well as the Key Codes that the user has already used or entered manually using a license certificate.

By clicking on a column description at the top of the table title bar, the list will be sorted alphanumerically.

Article-No.	Article-Name	Comments	Key code	Serial number	Consumed on	Delivery	Customer number
059610	8 Meldergruppen	+	DEMO-0005-9610-...			DEMO 2023-5-16	DEMO
059610	8 Meldergruppen	+	DEMO-0005-9610-...			DEMO 2023-5-16	DEMO
059610	8 Meldergruppen		DEMO-0005-9610-...	00302-9999979-0	22/05/2023 10 06	DEMO 2023-5-16	DEMO
059610	8 Meldergruppen	+	DEMO-0005-9610-...			DEMO 2023-5-16	DEMO
059610	8 Meldergruppen	+	DEMO-0005-9610-...			DEMO 2023-5-16	DEMO
059610	8 Meldergruppen	+	DEMO-0005-9610-...			DEMO 2023-5-16	DEMO

To reduce the table view to the desired fields or to display all possible fields, select the vertical button → **Columns**. Select the desired column entries in the list box that appears.

Comments

If information about the selected keycode is to be entered or entries are to be edited, click on the desired entry in the table.

Then select the field entry to be changed → **Comments**, within the table row, by clicking once. Enter the data. Click once next to the table, the entry will be recreated and saved or modified.



Icon

Click the button → to download a license certificate directly and print it later.

3.7.1 Create shopping cart

If detailed information about the selected board is to be viewed or entries are to be edited, click on the desired entry in the table.

Clicking on the → ⊕ **symbol** adds the desired item (license) of the extension to the shopping card.

Clicking on the → ⊖ **symbol** deletes the extension item (license) from the shopping card.

Article-No.	Article-Name	Comments	Key code	Serial number	Consumed on	Delivery	Customer number
059610	8 Meldergrupp...	+	DEMO-0005-9...			DEMO 2023-5...	DEMO
059610	8 Meldergrupp...	+	DEMO-0005-9...			DEMO 2023-5...	DEMO
059610	8 Meldergrupp...	+	DEMO-0005-9...			DEMO 2023-5...	DEMO
059610	8 Meldergrupp...		DEMO-0005-9...	00302-999999...	13/06/2023 07...	DEMO 2023-5...	DEMO
059610	8 Meldergrupp...	+	DEMO-0005-9...			DEMO 2023-5...	DEMO
059610	8 Meldergrupp...	+	DEMO-0005-9...			DEMO 2023-5...	DEMO
059610	8 Meldergrupp...	+	DEMO-0005-9...			DEMO 2023-5...	DEMO

Basket content:

059610 DEMO-0005-9610-0021 8 Meldergruppen
059610 DEMO-0005-9610-0022 8 Meldergruppen

To control and view the Shopping card, select: → **Show Basket.**

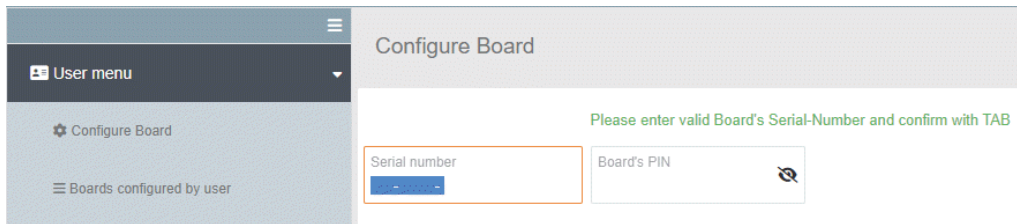
To delete the Shopping card, select: → **Clear Basket.**



To close the dialog box, select: → **OK.**

3.7.2 Using the Shopping cart

Configure a board via the → **Configure Board** submenu as described in Chapter 3.2.



Serial number

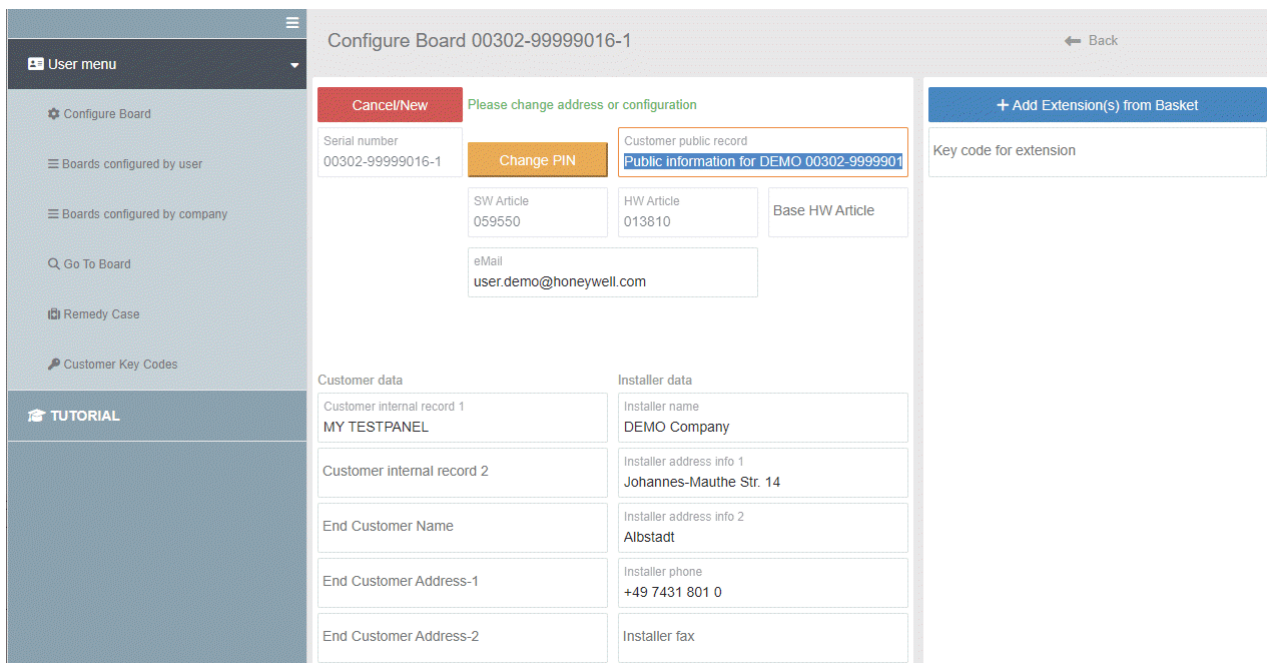
Enter the serial number of the board. The serial number is the unique and unmistakable identification of the board..

Board's PIN

The PIN of the board (panel PCB) is the authorization code for access and configuration of this board. This PIN is only used here in the Licensing Portal. Only the combination of serial number and PIN allows the configuration of the boards. During initial configuration, the PIN is usually the same as the customer number of the customer who purchased the board. The PIN can be changed during configuration.

This PIN is not required for the later system programming with the object specific data by means of the suitable configuration software (e.g. IQ PanelControl).

If the serial number and PIN are valid, the info window for this panel PCB opens.



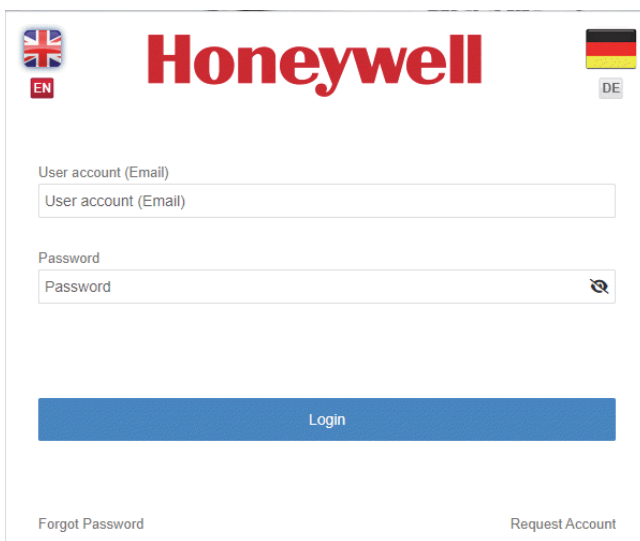
In addition, the previously created basket can be completely assigned to the board by means of the button → **+Add Extension(s) from Basket**. If required, additional licenses can then be entered in the → **Key code for extension** field and further processing of the board can be carried out as described in Chapter 3.2.1.

4. The Administrator user interface

4.1 Login with existing user account only

Logging in as an administrator is only possible after Honeywell's prior approval and setup. After starting the Licensing Portal, you can log in with the user account (your e-mail address) and your password. The selection of the language is done automatically with the stored user language of the user account.

Please note: Each administrator can have one user account, which may be assigned to several company accounts.
Log in as administrator with your user account (e-mail address) and your password - then, only if you have several company accounts, you must select one of these company accounts (selection window → **Act in the context of this company**) and confirm the selection using the → **Next** button. You will then be logged in to the selected company with your administrator account:



User account (Email):

The name of an authorized and established user account.

Password:

The password associated with the user account.

Select: → **Login**.

In case the password has been forgotten, select: → **Forgot Password**.

If you confirm the following prompt, your old password will be reset and an automatically generated new password will be sent to your e-mail address. With this password you can log in again.

4.2 General Description

After successful login, the user interface of the Administrator main menu is displayed.



- ① Navigation and selection area for the menus.
 - ② Display of customer number.
 - ③ Logged in user/user account
 - ▼ Button opens the user menu for
 - view own **user data**.
 - **Change own password**.
 - **Logout** from the user interface.
 - ④ Workspace for data entry.
- ☰ Button for hiding and showing the navigation and selection area.

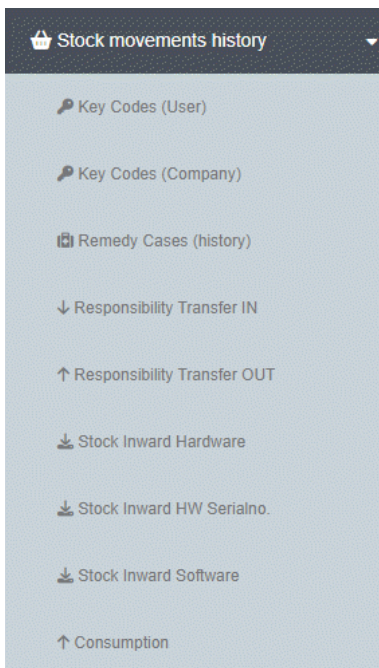
4.2.1 The selection area User menu

All menus and functions correspond to the description for the user interface in the previous part of this documentation.

4.2.2 The selection area Administrator menu - Submenus

Companies	New users can be created here and assigned the appropriate authorizations and rights. User accounts that are no longer needed can be deleted.
User	Listing of all users with the possibility of editing the authorisations and rights.
Change PIN	Extensive possibility to change the PCB board PIN(s). It is possible to assign a new PIN if a PIN is lost or forgotten.

4.2.3 The selection area Stock movements history



4.2.4 The selection area Tutorial

After clicking on it, the help description for the Licensing Portal is opened.

4.3 Selection area Administrator menu

4.3.1 Submenu → Companies

In this submenu, the company to which new users can be assigned is listed in the table view. This sub-menu is also used to display detailed information about the company.

On the right side of the screen output, all users of the company are listed with last name, first name and user account.

After clicking on a user, a summary of the user rights is output.

Colour codes additionally indicate the current user status:

Black	User has Administrator rights.
Green	User with operating rights for PCB boards.
Red	Disabled user

Button → **New user for customer xxxx**

Click this button to create a new user. The detail window for user creation opens, **see Chapter 4.3.4 and following**. Proceed as described there for editing user data and administering user rights.


Symbol

Click on the button →  to filter the table view, e.g. by name.


Symbol

Click on the button →  to create an Excel list (file) of all or the filtered table entries.

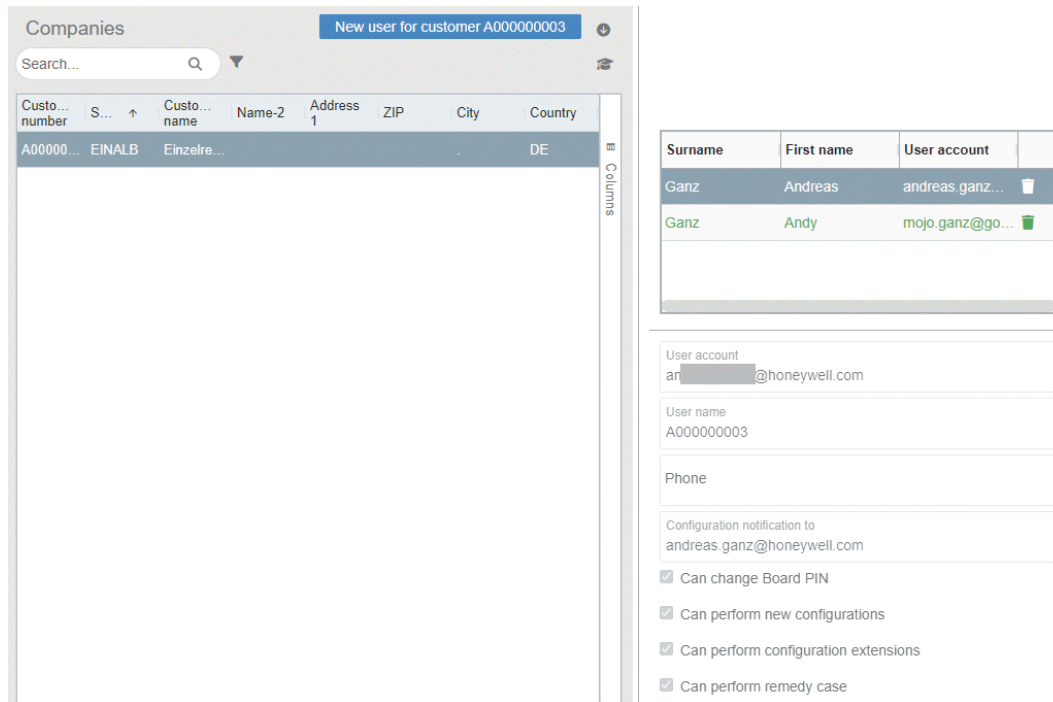
Symbol

Click on the button →  to display the help file, the tutorial (this documentation).



Symbol

Click on the button →  to delete the user assignment of the selected user. After a confirmation prompt, the user assignment of the user is deleted. At the same time, the user is removed.

Note: You **cannot restore** the user assignment of the user even as an administrator!
Avoid deleting the user assignment yourself. The system does not delete the user data completely, as the history data of the board programming (who created which configuration), still remain stored.



The screenshot shows the 'Companies' interface. At the top, there is a search bar and a button 'New user for customer A000000003'. Below the search bar is a table with columns: 'Custo... number', 'S...', 'Custo... name', 'Name-2', 'Address 1', 'ZIP', 'City', and 'Country'. A single row is visible with values: 'A00000...', 'EINALB', 'Einzelre...', and 'DE'. To the right of the table is a vertical button labeled 'Columns'. Below the table, a detailed view of a user is shown with the following fields:

Surname	First name	User account	
Ganz	Andreas	andreas.ganz...	
Ganz	Andy	mojo.ganz@go...	

Below the table, there are several input fields and checkboxes:

- User account: an...@honeywell.com
- User name: A000000003
- Phone: (empty)
- Configuration notification to: andreas.ganz@honeywell.com
- Can change Board PIN
- Can perform new configurations
- Can perform configuration extensions
- Can perform remedy case

To reduce the table view to the desired fields or to display all possible fields, select the vertical button → **Columns**. Select the desired column entries in the list box that appears.

4.3.2 View company details / Edit company

To view detailed information on the company data or to edit entries, double-click on the company entry in the table. The detail window for the company is then displayed.

The data displayed is system data that the application obtains from the merchandise management system. The following data can be changed here:

Configuration notification to

Any eMail address can be entered here. As a rule, this is the eMail address of the administrator. An eMail is sent to this eMail address for documentation purposes when a board configuration is created, added to or changed by any user of the company.

Notification language

Language of the information eMail.

Key-Codes delivery Email

Any eMail address can be entered here. As a rule, this is the eMail address of the administrator. The key codes (UID of the licences) for creating, adding to or changing a board configuration are sent to this eMail address.

Notification language for Key-Codes delivery

Language of the information eMail for Key-Codes delivery.

Default PIN

The PIN of the PCB board is the authorisation code for accessing and configuring boards from this company. The PIN entered here is the default PIN for all new PCB boards supplied to the company. The default value is the company's customer number. All alphanumeric digits and characters are allowed as PIN except < = > () [] { } \. The PIN length is limited to 64 characters.


Notes

Field for notes and information.

4.3.3 Submenu → User

In this submenu, all users belonging to a company or work group are listed in a table view. On the right-hand side of the screen output, the company name is displayed with the customer number and other company information.

Symbol

Click on the button →  to delete the company assignment of the selected user. After a confirmation prompt, the company assignment of the user is deleted. At the same time, the user is removed. The system does not delete the user data completely, as the history data of the PCB board programming (who created which configuration) is still stored.

Note: You **cannot restore** the company assignment of the user even as an administrator!
Avoid deleting the company assignment yourself.

Symbol

Click on the button →  to create a new user.


Symbol

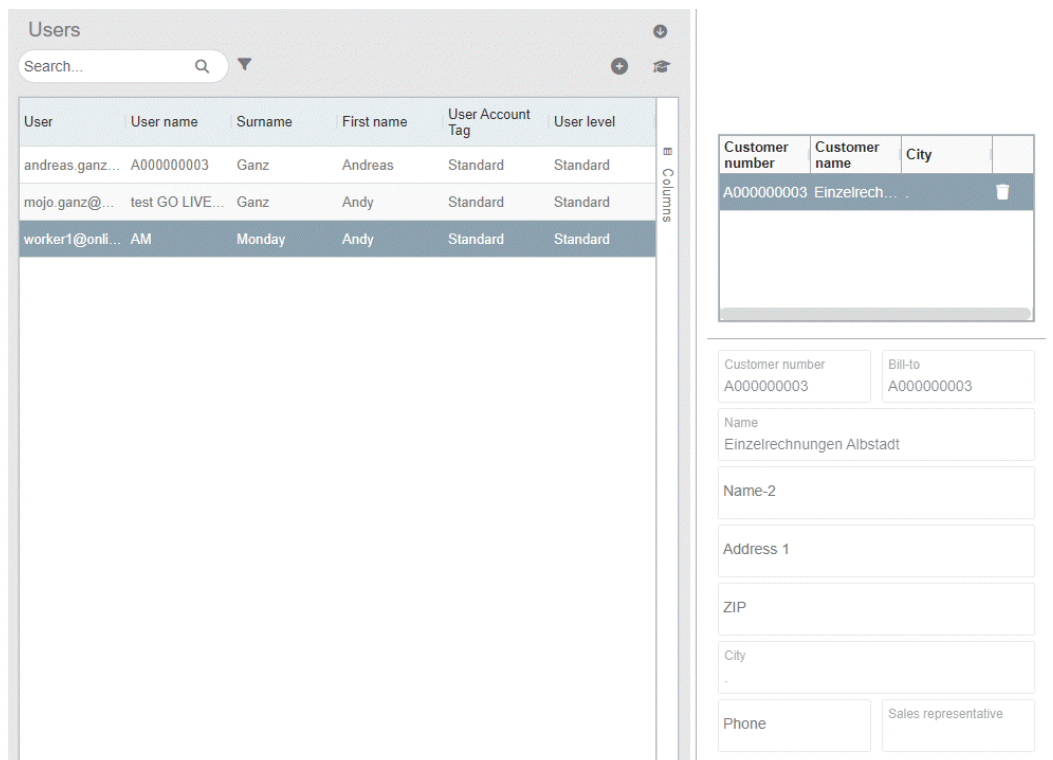
Click on the button →  to filter the table view. e.g. by name.

Symbol

Click on the button →  to create an Excel list (file) of all or the filtered table entries.

Symbol

Click on the button →  to display the help file, the tutorial (this documentation).



The screenshot shows the 'Users' interface. On the left is a table with columns: User, User name, Surname, First name, User Account Tag, and User level. The table contains three rows of user data. On the right is a detailed view of a selected user's company information, including fields for Customer number, Customer name, City, Name, Name-2, Address 1, ZIP, City, Phone, and Sales representative.

User	User name	Surname	First name	User Account Tag	User level
andreas.ganz...	A000000003	Ganz	Andreas	Standard	Standard
mojo.ganz@...	test GO LIVE...	Ganz	Andy	Standard	Standard
worker1@onli...	AM	Monday	Andy	Standard	Standard

Customer number	Customer name	City
A000000003	Einzelrech...	

Customer number	Bill-to
A000000003	A000000003
Name	
Einzelrechnungen Albstadt	
Name-2	
Address 1	
ZIP	
City	
.	
Phone	Sales representative

To reduce the table view to the desired fields or to display all possible fields, select the vertical button → **Columns**. Select the desired column entries in the list box that appears.

4.3.4 View details of user / Edit user / Create user

If you want to view detailed information on the selected user or edit entries, double-click on the desired entry in the table. The detail window for the user is then displayed.

Note: Changes to the user rights or entries are only applied/activated/deactivated for the user when the user logs in again!

The screenshot shows a user detail form with the following fields and options:

- User account (Email): worker1@online.de
- User language: German
- Surname: Monday
- First name: Andy
- Salutation: Mr
- User name: AM
- Phone: (empty)
- Configuration notification to: (empty)
- Notification language: English
- Created by: andreas.ganz@honeywell.com
- Created on: 21/08/2023 08:15
- Options:
 - User locked
 - User Administrator
 - Must reset password
 - Can change Board PIN
 - Can perform new configurations
 - Can perform configuration extensions
 - Can perform remedy case
- Password sent on: 21/08/2023 08:15
- Initial password: (empty)

If an entry is to be edited, click on the desired entry of the view.

User account (Email)

Name des eingerichteten Benutzerkontos des Benutzers.

User language

Language of the user (automatic language selection when logging in).

Surname / First name

Surname of the user / First name of the user.

Salutation

Salutation of the user.

User name

User name for use in the application (can also be name abbreviation).

Phone

Telephone number of the user / company.

Configuration notification to

Any Email address can be entered here. As a rule, this is the Email address of the administrator. An Email is sent to this Email address for documentation purposes when the user creates, adds to or changes a PCB board configuration.

Notifikation language

Language of the info Email.

Created by / Created on

System data which the application adds to the data sheet for documentation. Administrator name and date stamp.

Click the button → **Apply** to save the detailed information.

4.3.4.1 Administration of user rights

User rights are administered by means of → **Checkboxes** which enable or disable the rights and permissions.

User locked

Locks the user, the user can no longer log in.

Note: You can lock yourself. The lock can only be undone by a user with administrator rights!
Avoid locking yourself as a user.

User Administrator

As an administrator, you have the right to give other users administration rights.

Can change Board PIN

The user has the right to change the PIN of the PCB boards.

Can perform new configurations

The user can configure new PCB boards with extensions and functions for the first time.

Can perform configuration extensions

The user can extend the PCB board configuration, e.g. with additional extensions and functions, using the key codes (UID).

Can perform remedy case

The user has the possibility to perform an emergency in case of a PCB board failure. He can transfer existing licences and functionalities from the defective PCB board to an existing new PCB base board.

Must reset password

The user must change his password at the next login.

Click the button → **Apply** to save the detailed information.

4.3.4.2 Set Initial Password for new user

When creating a user for the **first time** (new record) and sending the initial password for the user account for the first time, proceed as follows:

- Enter all user relevant data and user rights in the input window.
- Click the button → **Apply (1)** to save the record.
- A password created by the system appears in the field → **Initial password**.
- Click the → **Send initial password (2)** button to send the password to the Email address of the user account.
- In the field → **Password sent on (3)**, the system enters the successful sending date of the Email.

The screenshot shows the 'Users / New record' form. At the top right, there is a green 'Apply' button with a red box labeled '1' next to it. Below the form fields, there are several checkboxes for user rights: 'User Administrator', 'Must reset password' (checked), 'Can perform new configurations', 'Can perform configuration extensions', and 'Can perform remedy case'. At the bottom, there is a blue 'Send initial password' button with a red box labeled '2' next to it. Below this button, there is a field for 'Password sent on' with the value '21/08/2023 08:15' and a red box labeled '3' next to it. The 'Initial password' field shows 'dtqmeMhu'.

4.3.5 Submenu → Change PIN

After clicking, the dialogue opens to change the PIN(s) of the PCB board(s). The administrator right allows the PIN change without the knowledge of the old PIN(s).

The following selection options are available for changing the PIN of the boards:

- Change PIN → **One Board.**
- Change PIN → **All User Boards.**
- Change PIN → **All Company Board(s).**

To change the PIN, proceed as follows:

- Enter the new PIN in the field: → **New PIN for Board(s).**
- Enter the new PIN in the field: → **Re-enter Board's new PIN.**
- Confirm each entry with the <TAB> key.
- The selected tab sets the selection option for the PIN change. When selecting → **one Board**, the desired serial number must be entered in the field → **Serial number.**
- Click the button → **Change PIN(s)** to change the PIN(s) of the selected board(s). After a confirmation prompt, the PIN(s) are changed.

4.4 Selection area Stock movements history

This selection area provides **various overviews in tables**. The data displayed are system data and Honeywell internal specifications with the application obtains from the merchandise management system.

In the respective table overview, the list can be sorted alphanumerically by clicking on a column description at the top of the table title line.

To reduce the table view to the desired fields or to display all possible fields, select the vertical button → **Columns**. Select the desired column entries in the list box that appears.

In the list box that appears, select the desired column entries or set a filter.


Symbol

Click on the button →  to filter the table view. e.g. by name.

Symbol

Click on the button →  to create an Excel list (file) of all or the filtered table entries.

Symbol

Click on the button →  to display the help file, the tutorial (this documentation).

4.4.1 Submenu → Key Codes (User)

Listing of all key codes that the logged-in user (with his account login) has edited.

4.4.2 Submenu → Key Codes (Company)

List of all key codes edited by the company or workgroup to which the logged-in user belongs.

4.4.3 Submenu → Remedy Cases (History)

List of all Remedy Cases that the company or the workgroup to which the logged-in user belongs has handled.

4.4.4 Submenu → Responsibility Transfer IN

Takeover of PCB boards which have been handed over to you by Honeywell on special instruction.

4.4.5 Submenu → Responsibility Transfer OUT

Transfer of PCB boards to Honeywell which were done on special instruction.

4.4.6 Submenu → Stock Inward Hardware

Listing of delivery of all ready configured PCB boards to the company.

4.4.7 Submenu → Stock Inward HW Serialno.

Listing of the delivery of all empty PCB boards.

Within the column Board-Status the status of the PCB board is displayed:

-1	= in Remedy Case
0	= configured
1	= New

4.4.8 Submenu → Stock Inward Software

Listing of all software items delivered to the company.

4.4.9 Submenu → Consumption

Listing of consumption of all hardware items and software items.



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